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## How to make bullets in google sheets

I can't add a bullet before any sentence. See the example below, I need a circle bullet in front of every sentence written in one cell. First sentence second sentence Third sentence How can I do this?Search Clear Search Search Google app does not search main menu document editor There is a simple click option available to insert bullets into Google Docs, but there is no easy way to insert bullets into Google Sheets. Now the reason is that the need for bullet points is less in Google Sheets. But if you're one of those people who wants a list of bullet points, there are several ways to achieve that. Insert a bulleted list in a Google Sheet In this tutorial, you'll learn how to insert a bullet in Google Sheets: Use keyboard shortcuts. Use the CHAR function. Use copy and paste methods. Keyboard shortcuts for inserting bullets into Google Sheets Steps to insert a bullet in a cell in Google Sheets: Select the cell where you want to insert bullets. Enter edit mode (press F2 or double-click a cell). Hold alt and press number 7 on the numeric keykey. This inserts a bulleted list into a cell in Google Sheets. If you want to insert multiple initials into different line in the same cell, press Alt and enter to move to a new line in the same cell. Now hold down alt and press number 7 on the number keypad. Inserting bullets into Google Sheets Using char functions Another neat way to insert bullets into Google Sheets is to use the CHAR function. Bullets contain specific Unicode numbers that can be used within char functions. The next step is to type the following function in the cell where you want to insert the initials: =CHAR(8226) Hit-in. It instantly inserts an initial in the cell. You can also create formulas that automatically retrieve bullet lists. For example, let's have a grocery list: To get a bulleted list using this list: Enter the following formula in cell B1: =CHAR(8226)&amp;&amp;A1 Copy paste all cells. The CHAR portion of the expression returns the initials and before that, the item name. Another way to use these bullets is simply to copy the cell and paste it as a value (remove the CHAR function while retaining the bullets in the cell). You can now copy the paste and use it wherever you want. Paste bullets from the web or other applications One of the easiest and easiest ways to insert bullet points into Google Sheets is to copy and paste them from your website or other applications, such as Google Doc, MS Word, or PowerPoint. For example, here's an example of a bulleted list to copy and paste into a cell in Google Sheets: • ◦ ✓ Easy. ☺ You may also like the following Google Sheets tutorial: Related: How to add bullet points in Excel.Watch video - 4 ways to insert bullet points into Google Sheets If you prefer to watch and read videos, below is a written tutorial. You may want to insert an initial.While you're creating a list, you can use it in Google Sheets. There are several ways to insert bullet points into cells in Google Sheets, but there is no direct way to do this. In this tutorial, you'll learn three ways to add bullet points in Google Sheets. How you use keyboard shortcuts that use the CHAR formula paste existing bullets, which means paste an existing bullet, will vary depending on how you use bullets in Google Sheets. Copy and paste existing bullets from the Web or other applications One of the easiest and easiest ways to insert bullet points into Google Sheets is to copy and paste them from your website or other applications, such as Google Doc, MS Word, or PowerPoint. For example, here's an example of a bulleted list to copy and paste into a cell in Google Sheets: • ◦ ► ✓ To do this, copy the bulleted list from the top, go to the cell you want to insert, place the cursor at the bulleted position and paste it. Note that keyboard shortcuts for inserting bullets into Google Sheets This method only works if you're using a umkey. If not, use one of the two methods described later in this tutorial. To insert an initial in a Google Sheets cell by using keyboard shortcuts: Enter edit mode (press F2 or double-click a cell). Hold alt and press number 7 on the numeric keykey. In the steps above, bullets are instantly inserted where you place your cursor. If the same cell contains multiple bullets, insert a new line for each line and use this shortcut key to insert the bulleted list. To get a new line, place the cursor at the line breaks, hold down the alt keyboard shortcut, and then press ENTER (alt to press ENTER). This will cause the line to appear on a new line in the same cell. You can also use shortcuts to insert bulleted symbols in Google Sheets by using the Insert Bullets formula using the (ALT +7) character formula. Bulleted symbols have specific Unicode numbers that can be used in CHAR expressions to retrieve bullets as a result. The following formula results in a bulleted list: =CHAR(8826) The advantage of using a formula is that it can be combined with other text or formulas. For example, let's have a list of groceries and you want to convert them to bullet lists, as shown below. You can do it manually, but in this example it is more efficient to use the CHAR expression. The following formula displays the same list of bullets before each item. =CHAR(8226)&amp;A1 The formula above take a cell reference to a cell with an item and add a line initial (using the CHAR function) space character. The end result is shown below: One of the advantages of using formulas is that they make the results dynamic.When you change a grocery item in column A, the value in column B is automatically updated to display a bulleted list. The disadvantage of this approach is that you need to use additional columns to get the list. If you don't want to keep the formula, or if you want to get a static list item that contains the initials, copy and paste the resulting data in column B as a value. Learn more about converting formulas to values in Google Sheets in this guide. You can use Create a custom format to add bullet points at the beginning of Google Sheets to create a custom format that allows you to change how text is displayed in cells. You can also create a format that adds a bulleted symbol at the beginning of the text in each cell to which this format is applied. This method only changes the way the text is displayed in the cell, but does not change the text itself. The following is an example of creating a custom bulleted format at the beginning of the cell's contents. Note that the value/text in the cell remains unchanged and does not contain line initials. One of the advantages of using this method is that you only need to apply formatting to the cell once, and as soon as you add text to the cell, Google Sheets automatically adds bulleted items (see figure below). The following steps are provided to create a custom format that displays bulleted items. With the cell selected, click the Format tab, and then hover over the Numbers option. Displays a numeric option that hovers over the Other Formats option. Additional options are displayed. Click the Custom Numeric Format option. In the Custom Numeric Format dialog box, type the following text: @ here represents the text you entered in the cell. You can use the same method as applying other types of line initials, such as tick marks and arrows. Related tutorial: 5 ways to insert bullet points into Excel You might like the following Google Sheets article: Bullet lists are not currently part of the Google Sheets menu. The easiest way to insert bullets into Google Sheets is to use the CHAR function. Another way is to use custom formatting (recommended). Google Sheets doesn't include physical characters at the beginning of bullets, so we recommend that you create a bulleted list based on custom formatting. Google Sheets is a spreadsheets application, not a word processor. So, we can't complain about not having a menu option to insert bullet points into it. That doesn't mean you don't have a choice left. As mentioned earlier, insert bullet points into Google Sheets using CHAR functions, custom formatting, and some keyboard shortcuts. When it comes to CHAR functions, it may not be a new function. I used this functionGets the underlying/top characters and numbers in Google Sheets. Here's a workaround to insert white and black (no fills and fills) bullets or other important bullets/symbols into Google Sheets. There are two approaches: formulas and custom formatting-based approaches. There is another approach that includes Alt + numeric digits. But that way you may not only support all PCs that can insert 2-3 bullet points. First, I'm going to give you all the important bullet points in Google Sheets. You'll then learn how to create bullet lists in Google Sheets using formulas or custom formatting. In both cases, you need to know how to get bulleted symbols first. You can use the following formula to get all the bulleted marks you need in Google Sheets. Create it first. Here's how to create bullet lists

